

**JOHANNESBURG-LEWISTON AREA SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
May 11, 2015**

CALL TO ORDER

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:00 p.m. in the Johannesburg Media Center.

ROLL CALL

Present Frank Claey's, Michael Vogt, Scott Mathewson, Nancy Kussrow, Linc Campbell, Wendy Huston

Absent: Ursula Owens

Administration: Superintendent Rick Holt, High School Principal Curt Chrencik, Johannesburg Principal Dennis Keck, Lewiston Principal Cyndie Kievit

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF MINUTES

Hearing no objections or corrections, President Vogt approved the minutes of the regular meeting of April 13 and special meetings of April 21, 27, and 30, 2015 as written.

Ayes: All Motion carried

MANIFEST OF BILLS- GENERAL FUND/ATHLETICS

Motion was made by Campbell and supported by Claey's to approve the Manifest of Bills – General Fund in the amount of \$ 1,357,138.72.

Ayes: All Motion carried

FINANCIAL REPORTS

Financial reports were provided for each internal account.

CORRESPONDENCE

Thank you notes were received from Staff Members Cindy Bagnasco, Sharon Agren, Cyndie Kievit, Craig DeHoog, and Deb Michaels for the appreciation gifts.

BOARD INFORMATION REPORT

Autumn Allen, Class of 2015 Sponsor, presented a slide show from the spring break trip to California.

Cindy Huff, Class of 2016 Sponsor, stated that 20 students have expressed an interest in going on the 2016 spring break trip. The students discussed several options and ultimately selected Florida as their destination. Mrs. Huff hopes to have all fundraising done by the fall.

BUDGET UPDATE

Revenues and expenditures to date were provided. Additional expenditures for Affordable Health Care Act Compliance (contracted services) and an Albert Township industrial facilities tax adjustment need to be added to the final amendment.

COMMITTEE REPORTS

Security Committee

The grant received from the Michigan State Police was discussed. Ballistic shields for all exterior doors were approved. The building crisis plan was reviewed. The open carry policy was discussed. Changes to the current procedures will not be implemented until next year. Main door entry areas may be redeveloped.

Building & Grounds Committee

The committee met to continue discussion on the sinking funds or bond concept. A Request for Proposals was sent out for construction managers. The list of needed repairs was reviewed with a projected cost of over \$6,000,000.

Finance Committee

The committee met to review the contract proposal from JLESPA. Swarnett Services (custodial services) presented a new three year contract. The parameters for the new superintendent's contract were discussed. A hot lunch price increase was discussed.

Principals

Mrs. Kievit reported that MSTEP is moving along but with some technology snags with the upload speed. Frontier Communications were able to temporarily assist with the problem. Kindergarten Roundup was attended by 24 students. Summer school positions were posted for each building for Grades K-2. A request was received from a home school family to attend non-core classes.

Mr. Keck reported on MSTEP. He thanked Dan Sumampow and Mark Corbiser for their assistance. The staff has all contributed to the success of the new testing process. Results are expected within a couple weeks but the full analysis will not be available until the fall. Kindergarten Roundup resulted in 22 potential students. Lewiston 6th Graders are

invited to a transition night on May 21. Mr. Keck felt the students were more engaged with the computer test versus the old "fill in the bubble" tests.

Mr. Chrencik reported the senior's last day is May 29 with a potluck meal. The upcoming class awards dates were reviewed. Handbook changes were presented. MSTEP technology issues did arise but were resolved. 2015 Valedictorians are Sarah Hofer and Kelsey Hardy and the Salutatorian is Allison LaPointe. The Physical Education Teacher posting has been published. The physics class went to a biodiesel project and it was amazing. The golf club is up and running with 14 students interested. Treetops Resort is working with the club for scheduling. Kelsey Hardy competed at Archery Nationals in Louisville, Kentucky. Mrs. Baldwin has been approved for a concurrent class in English.

Superintendent

Mr. Holt reviewed graduation events. Future dates of committee meetings were reviewed. A MASB workshop is scheduled for May 21 to review superintendent candidates. The Head Start/GSRP is looking to move to the Johannesburg Building in 2016-17. The substitute services with PCMI has been extended for 2015-16. Athletic Fundraiser golf outing is June 7 at Elk Ridge. The Garland Charity Classic Golf Outing is being brought back in the fall of 2015. The new Northern Michigan Football Conference will combine with the current Ski Valley Conference and Grand Traverse Area starting in 2016. The new conference will host three divisions, Leader, Legend, and Legacy.

PUBLIC COMMENTS

Shari Axford thanked the board for the staff appreciation gifts. Autumn Allen stated that former bus driver Jerry Clark passed away.

ACTION ITEMS

COP ESD Board Election

WHEREAS:

1. The biennial election of the Board of Cheboygan-Otsego-Presque Isle Educational Service District, Michigan (the "ESD Board") will be held on Monday, June 1, 2015; and
2. The members of the ESD Board will be elected by an electoral body composed of 1 person designated by the board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board designates as this District's proposed representative and directs said representative to vote on behalf of this Board for a specific candidate.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of Scott Mathewson as the representative of this Board for the electoral body, which body will elect two (2) candidates to the vacancies on the ESD Board on Monday, June 1, 2015 and Linc Campbell as an alternate in the event the designated representative is unable to attend.
2. The designated representative is further directed to cast a vote on the first ballot on behalf of this Board for David Whitford and Randall E. Powers.
3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the Secretary of the ESD Board.
4. All resolutions and parts of resolution insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Motion was made by Huston and supported by Claeys to approve the COP ESD Board Election Resolution as presented.

Ayes: All

Motion declared adopted.

Secretary, Board of Education

COP-ESD Budget Resolution and Adoption

Resolution for Adoption by the Board of Education Cheboygan-Otsego-Presque Isle Educational Service District 2015-2016 General Education Fund PROPOSED Budget

Resolved, that this resolution shall be the general appropriations of Cheboygan-Otsego-Presque Isle Educational Service District for the 2015-2016 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Cheboygan-Otsego-Presque Isle Educational Service District.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **General Fund** of the school district for fiscal year 2015-2016 which includes **.2597 mills** to be levied on all taxable value for operating purposes is as follows:

Revenue:

1 xx Local	\$ 997,060
2 xx Other Political Subdivisions	\$ 600

3 xx State	\$1,784,416	
4 xx Federal	\$ 183,257	
5 xx-6 xx Other Financing Sources	\$ 793,310	
Total Revenue		\$3,758,643
Total Fund Balance, July 1 Available to Appropriate (ESTIMATED)		\$1,315,745
Total Available to Appropriate		\$5,074,388

Be it further resolved that \$3,807,599 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1 xx – Instruction		
11x-Basic Programs	\$ 201,700	
12x-Added Needs	\$ 0	
13x-Adult Education	\$ 0	
2 xx – Support Services		
21x-Pupil Support	\$ 225,082	
22x-Instructional Staff Support	\$ 832,024	
23x-General Administration	\$ 389,760	
24x-School Administration	\$ 250	
25x-Business Services	\$ 271,170	
26x-Operations and Maintenance	\$ 165,774	
27x-Transportation	\$ 7,577	
28x-29x Other Central Support	\$ 693,507	
3xx-Community Services	\$ 143,230	
4xx-6xx Other Financing Uses	\$ 877,525	
Total Appropriated		\$3,807,599

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Committed for Professional Development	\$ 0
Assigned for workshops	\$ 830
Assigned for Technology Services	\$ 0
Assigned for REMC3 Services	\$ 41,150
Unappropriated Fund Balance	\$ 1,224,809

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2015.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Motion was made by Huston and supported by Campbell to approve the 2015-16 COP ESD General Education Fund proposed budget as presented.

Ayes: All Motion carried

Secretary, Board of Education

Staff Retirement: S. Burk

Motion was made by Campbell and supported by Claeys to accept the retirement resignation of Lewiston School Teacher Sue Burk, with regrets, effective June 30,2015.

Ayes: All Motion carried.

Handbook Changes: K-8 and High School

Motion was made by Claeys and supported by Campbell to approve the recommended handbook changes presented by administration.

Ayes: All Motion carried

Hot Lunch Price Increase

Motion was made by Campbell and supported by Claeys to approve a \$.25 increase per paid meal for 2015-16. Paid lunch pricing will become: K-5 \$2.50, 6-8 \$2.75, and 9-12 \$3.00.

Ayes: All Motion carried

DISCUSSION ITEMS

Bond vs Sinking Fund

The facilities needs and repairs exceed 6.8 million dollars. Currently 2.35 mills are levied with the last collection in 2015. The logical time to levy a new millage is to move forward with a sinking fund in 2016 for 2.35 mills for a period of 5 years. Action would be needed in July for a November election. Eventually a bond will be needed for purchasing of busses, technology, and furnishings.

Superintendent's Evaluation

The superintendent's evaluation and rubric was provided to board members. A special meeting was scheduled for June 29, 2015 at 5:00 p.m. for the evaluation and budget hearing.

RECESS

The board took a recess at 7:35 p.m.

EXECUTIVE SESSION – NEGOTIATIONS

Motion was made by Campbell and supported by Claeys to go into closed executive session for the purpose of negotiations.

Ayes: Campbell, Claeys, Huston, Kussrow, Mathewson, Vogt

Nays: None

Motion carried.

The Board went into closed executive session at 7:39 p.m.

The Board reconvened into an open session at 8:25 p.m.

DISCUSSION

Track Invitational Incidents

Discussion was held on a couple incidents at a home track invitational in which spectators tripped over equipment wiring.

Swarnett Services Contract

Discussion was held on the proposed three-year contract for Swarnett Services for custodial services. The contract reflects an initial 6% increase with a freeze for the two following years.

Superintendent Search

Discussion was held on the process for interviews and the meetings held with the consultant with the public and staff.

ADJOURNMENT

Motion was made by Mathewson and supported by Claeys to adjourn the regular meeting at 8:48 p.m.

Ayes: All Motion carried

Michael Vogt, President

Wendy Huston, Secretary

Submitted by Carol Havrilla for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS
SPECIAL WORKSHOP MEETING - BOARD OF EDUCATION
May 21, 2015**

CALL TO ORDER

The special meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 4:07 p.m. in the Johannesburg Media Center.

ROLL CALL

Present Wendy Huston, Ursula Owens, Nancy Kussrow, Frank Claeys, Scott Mathewson, Michael Vogt, Linc Campbell (arrived at 4:44 p.m.)

Absent: None

Administration: Superintendent Rick Holt, Johannesburg Principal Dennis Keck, Lewiston Principal Cynthia Kievit

Guests: Former Superintendent James J. Hilgendorf, Former Board President Patricia Johnston

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

PUBLIC COMMENTS

None

MICHIGAN ASSOCIATION OF SCHOOL BOARDS (MASB) PRESENTATION

Superintendent Search

Tom White, MASB Consultant, Executive Search Services, participated in the meeting via telephone conference. He provided information received from the community meetings, staff meetings, on-line survey results, and the on-line applications of the interested candidates. The Board will review the applications in depth and be prepared to select 4-6 candidates for an initial interview at the board workshop on May 26, 2015.

ADJOURNMENT

Motion was made by Campbell and supported by Claeys to adjourn the special workshop at 6:35 p.m.

Michael Vogt, Vice President

Wendy Huston, Secretary

Submitted by Carol Havrilla for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS
SPECIAL WORKSHOP MEETING - BOARD OF EDUCATION
May 26, 2015**

CALL TO ORDER

The special meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 4:00 p.m. in the Johannesburg Media Center.

ROLL CALL

Present Michael Vogt, Scott Mathewson, Wendy Huston, Frank Claeys, Ursula Owens, Nancy Kussrow, Linc Campbell (arrived at 4:02 p.m.)

Absent: None

Administration: Superintendent Rick Holt, Johannesburg Principal Dennis Keck, Lewiston Principal Cynthia Kievit

Guests: Former Superintendent James J. Hilgendorf, Former Board President Patricia Johnston

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

PUBLIC COMMENTS

None

SUPERINTENDENT SEARCH

Members of the board and the invited guests participated in discussion on the list of candidates. Each board member provided a list of the candidates they were interested in interviewing with a tally of the results for the purpose of selecting the semi-finalist candidates.

RECESS

The Board took a recess from 5:00-5:17 p.m.

SUPERINTENDENT SEARCH

Tom White, MASB Consultant, Executive Search Services, arrived after the recess to assist the board with the interview process. A list of questions, based on the selection criteria, was reviewed and modified. The process for inviting candidates back for a final interview was discussed.

ADJOURNMENT

Motion was made by Owens and supported by Mathewson to adjourn the special workshop at 6:30 p.m.

Michael Vogt, Vice President

Wendy Huston, Secretary

Submitted by Carol Havrilla for Wendy Huston, Board Secretary